

October 25, 2011
Selectmen's Meeting

Present: C. Guiry Chairman, A. Richards, R. P. McGinnity, & A.A. Milkovits

Also present: 1 visitor, George Simpson from England

Meeting opened at 7:30 PM.

Vendor checks were discussed and check register signed.

Agenda:

Appointments:

1. Building Inspector Kenneth Wilson & Deputy B. I. Eric Anderson met with the Board. Since Mr. Wilson will be on medical leave starting October 31st, he wished his deputy to be present for any discussions. Mr. Wilson reviewed the E-911 mapping system with the Board and explained what the town would receive from the Bureau of Emergency Communications: 3 road maps, a map book and data on CD. Selectmen approved the map set and signed all approval and acceptance forms. Mr. Wilson will provide copies of the pertinent materials to the Fire Chief and Assistant Fire Chief as necessary. He also explained that most of this material is not subject to the Right to Know laws.
2. Auditor Greg Colby of Plodzik & Sanderson, met with the Board to explain the issue of the possible over-payment to the school district in 2009. He stated that the town made the correct payments according to the appropriation set by the Department of Revenue Administration. Since Mr. Colby has done the town's audit for the last 5 years, he has not found any discrepancies or exceptions in the town's accounting. Chairman Guiry requested a letter or email from Mr. Colby stating that the town acted appropriately in making the school payments. Mr. Colby will provide the letter.
Selectmen also inquired about capital asset policy that was recommended by the auditors. Mr. Colby explained that the capital assets are on a historical cost basis. This will involve researching through town reports for votes on costs for roads, equipment, etc. Five thousand dollars is the threshold to list items. The insurance liabilities list will also be helpful. Selectman McGinnity will work on this project this winter.

Selectmen reviewed the following:

1. Email from DRA concerning tax rate appointment. Letter from Superintendent concerning accompanying Board to DRA for tax rate. At this time the Selectmen are not certain whether they will go to Concord for the rate or set the rate by phone. Selectmen do not feel it is necessary for the Superintendent to attend the session.
2. Letter from part-time Highway Department employee William Downs requesting a leave of absence and a guaranteed return to his same status and pay. Since the Personnel Policy precludes any reference to part-time employees taking a leave of

October 25, 2011
Selectmen's Meeting

- absence, the Selectmen are assuming that Mr. Downs is resigning from employment and will send a letter stating such.
3. Certificate for R. Peter McGinnity upon completion of one year study in local government leadership.
 4. Workers' comp claim – form submitted by department head for employee for possible mental issue. Department head is requesting a “fit for duty” evaluation.
 5. From Primex: 2012 Rates for unemployment insurance, increased to \$621, 23.5% increase and for workers' compensation insurance, increased to \$16,411, 4.1% increase.
 6. Building Permit: #11-23 Anderson, lot A-26-2, garage addition
 7. Completion Certificate: Landry, lot K-6-1, 2 decks; Harris, lot H-73-2, electrical for generator
 8. Driveway Permits: Lombardo, lot E-31 and Maillet, lot H-50-2
 9. State approved septic design: Maillet, lot H-50-2
 10. From BTLA: Application of Jonas, lot J-76-4 for land use change tax; appeal dismissed for Calphams Bedford Holdings, lot A-22-3, A-22-9, A-22-10 for late inventory; request for settlement before hearing for Gavin, lot H-72-1. These will be forwarded to Town Assessor Richard Rockwood.
 11. Police logs
 12. Copy of LGC-PLIT working animals survey completed by Police Chief Hutchins.
 13. Copy of letter from Attorney Little to PSNH Transmission Real Estate Agent concerning easement deed for Mason RR Trail.
 14. Via email from ConCom member Liz Fletcher and Shane Robinson concerning Robinson's response to the ConCom's letter about the possible filling of wetlands on Robinson property at 849 Valley Road, lot K-3. ConCom is requesting a copy of wetlands boundary map of Robinson's property
 15. Via email from ConCom Chairman Larochelle and town engineer Dennis LaBombard concerning the construction of RR trestle bridge at Jackson Road. Due to the lateness of the season this project will not start until the spring when more information is available to the ConCom on materials, etc.
 16. Re: Inspection of Town Buildings by Department of Labor – extension for retrofitting the town offices has been granted until June 30, 2012. Inspector Digangi will return next week to re-inspect areas for compliance.
 17. From Town of Wilton: Third quarter Recycling Center budget
 18. From NH O.E.P.: notice of Weatherization Day October 28th, from 1-5 PM at the State House lawn.
 19. Other correspondence including abutter's notice for BOA meeting in Milford

Meeting adjourned at 8:22 PM.