

October 23, 2012
Selectmen's Meeting/Approved Minutes

Present: Selectmen: R.P. McGinnity Chairman, A. Richards, C. Moser & A.A. Milkovits
Also present: Deputy Treasurer Garth Fletcher
Two residents

Meeting opened at 7:30 PM. The check manifest was reviewed and approved.

Agenda:

Appointments:

1. Town Clerk/Tax Collector Debra Morrison presented the final list of the unlicensed dogs. She explained that letters had been sent to the owners as well as follow-up phone calls made. The owners on the list had not responded at all. Selectmen will initiate the next procedure for taking the owners to court. Mrs. Morrison also presented two properties for tax deeding: Lam property on Jeds Lane and Tweedy property on Brookline Road. Victor Tweedy has been in a payment plan for his taxes and has been fairly up to date with his payments. Mr. Lam has not responded to any of the lien letters or pre-tax deeding letters. After more discussion, the Selectmen voted to waive the tax deed process for the Tweedy property but to tax deed the Lam property on Jeds Lane. Selectmen again reminded the Tax Collector that the Board will be signing any taxpayer payment plans and will set the terms. The taxpayer agreements will end if there is non-payment for two consecutive months. The Tax Collector will send a letter to Mr. Tweedy to inform him of these terms to the agreement.
2. Eric and Cindy Maillet, New Ipswich, requested permission for the Board to grant a temporary occupancy permit on their partially constructed home on Campbell Mill Road. There will be 2 adults and 3 children living there. They would like to be able to live there while finishing the house. Building Inspector Kenneth Wilson was present for this discussion. Mr. Maillet stated that the plumbing, electrical, heating and septic systems are done. The kitchen is also ready. Most of the finish work however is not done, such as trim, finish floors, etc. The Building Inspector noted that the rough electrical, plumbing and framing was approved at his last inspection. Selectmen had a concern for the safety of the family living in an unfinished house. After more discussion, a motion was made, seconded and voted in the affirmative to grant the Maillets a six month occupancy permit to live in their house on Campbell Mill Road. Selectmen requested that Mr. Wilson develop a list of items required for full occupancy for the Maillets and to check on their progress on finishing the house.
3. Robert Larochelle, Cemetery Trustee met with the Board to discuss the duties and procedures of the Cemetery Trustees. Selectmen gave him the handbook for Trustees which detailed the duties. One of the issues is that the Sexton cannot be a Cemetery Trustee which is occurring at present. Also there have been questions about the funds collected for burials. The Board explained that they will work with the Trustees to help them become compliant and legal according to the RSAs. Since the other Cemetery Trustees were not present, further discussion was tabled until November 13th, the next Selectmen's meeting.
4. Robert Larochelle, Conservation Commission Chairman, brought in some locks for the gates at the Mason RR Trail. It doesn't seem to make sense to change the heavier keyed locks to combination locks as the Safety Committee requested. A

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memo will be sent to the Safety Committee to inquire whether the Committee has researched hardened combination locks for these gates. At present the ConCom will keep the keyed locks.

5. Conservation Commission members were present for formal approval by the Selectmen for the proposed quarry land gift and the signing of the Recreational Trails Grant. Chairman McGinnity made a motion to give approval for the Conservation Commission's acceptance of the land gift of lots E-26 and E-27 from the Mason Quarry, LLC. The Conservation Commission will formally accept the gift and deed at their November 14th meeting. ConCom member Liz Fletcher discussed the deed template that Ian McSweeny, SPNHF has sent to the ConCom. Selectmen recommended having the deed reviewed by Town Counsel before the next meeting. The ConCom agreed to have the deed reviewed and approved by Town Counsel by November 14th. The easements and warrant article will also be reviewed by Town Counsel.
6. Chairman McGinnity called for a non-public session for a personnel issue at 7:55 PM. Present were: Selectmen, Town Clerk/Tax Collector D. Morrison, Deputy Town Clerk/Tax Collector S. Kelly and A.A. B. Milkovits. Issues discussed were proposed general deposit and other procedures for the Treasurer as recommended by the Town Clerk/Tax Collector's office and the Financial Administrator's (A.A.) office. After some discussion, it was decided to meet at a later date with the Treasurer to work on procedures and policies that satisfy everyone's needs. Session ended at 8:12 PM.

Selectmen reviewed the following:

Old Business:

1. Re: Minutes – Selectmen Meeting minutes from October 9, 2012 were approved as written.
2. Re: Contract for Town Assessor –contract signed by Todd Hayward, new Town Assessor. Contract was previously approved by DRA.
3. Re: From Attorney Silas Little, Affidavit for dissolution of Mason Volunteer Fire Department with assets to go to the Town of Mason– this affidavit has been signed by Fred Greenwood, Chairman of the original Executive Committee of the MVFD and will be recorded in the registry. This will satisfy any concerns for ownership of the Fire Station and the Mason Fire Department assets.
4. Re: NRPC FY 2014 dues chart – this was not included in the previous correspondence from NRPC.
5. Copy of check for \$263.30 received from Rte. 31 Money for Metals for sale of scrap Highway metals.
6. Re: Written opinion from Attorney Drescher on the procedure for funds received by the Recreation Commission for events – It was voted to make the opinion public and have this reviewed by members of the Recreation Committee. An appointment will be made for the Committee to discuss this further at the November 13th meeting.
7. Police Detail issue – tabled for a later date.

New Business:

1. Correspondence from LGC:

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- CD of annual audit report, annual actuarial reserve review report and each actuarial rating report.
 - Property Liability Rates for FY 2014 – no increase
 - Return of Surplus PLIT coverage and Health and Dental coverages. Contribution Holiday Return for PLT coverage will be \$4,328.88.
 - Medical rates increased for 2013 8.3%; Dental increased by 1.2% Contribution Holiday Return for Medical for December 2012 is \$6,241.12. Contribution Holiday Return for Medical for August 2013 is \$6,328.11 and for Dental for August 2013 is \$1,254.93.
2. From Primex: 2013 Workers' Compensation Program Renewal – Premium Holiday is planned for July 2013. Loss Ratio changed from 2012 at 1.02 to increase for 2013 to 1.04. Contribution percent change for 2013 to 2.4%.
 3. From Primex: 2013 Unemployment Compensation Program Renewal – 2013 unemployment rate increased to 0.30%. Contribution percent change for 2013 is 18.8%.
 4. Third Quarter report on Wilton Recycling Center. Surplus of \$37,206.16, year-to-date.
 5. Completion Certificate: James Canfield, lot A-18, 797 Greenville Road, Deck and Roof over deck
 6. Police logs
 7. From BTLA: Appeal application from Carl & Mary Chandler
 8. Other:
 - Other correspondence

Selectmen signed the following:

- Memo to Treasurer to transfer \$20,000.00 from NH POOL General Fund to Town's People's checking account.

Meeting adjourned at 9:05 PM.
Respectfully submitted,
Barbara L. Milkovits
Administrative Assistant