

November 13, 2012
Selectmen's Meeting/Approved Minutes

Present: Selectmen: R.P. McGinnity Chairman, A. Richards, C. Moser & A.A. Milkovits
Also present: Treasurer Pat Letourneau
One resident

Meeting opened at 7:30 PM. The check manifest was reviewed and approved.

Agenda:

Appointments:

1. Kerri Griffith, Walker Brook Road, met with the Board to discuss the proposed part-time position for updating the website. Chairman McGinnity explained the position: to help manage the website, to upload information such as minutes from boards and departments, check for accuracy and to keep the town calendar up to date. "Gatekeeper" for the information on the website is A.A. Milkovits. There may be more hours in the beginning for working on the website; getting started. The technical parts are there in the website but it needs "fillers"- content. The position requires someone with some computer knowledge. Chairman McGinnity emphasized that it is essential to have the town website up and available to the residents. Selectman Richards made a motion that was seconded and voted in the affirmative to establish the part-time position for the management of the town website. Pay to start at \$10 per hour; hours as needed. Mrs. Griffith explained her work background which included: doing computer work as an Admin. at Emerson Hospital in Concord, MA, working with Microsoft Word and Excel, and recently working on the Fire Department Association's website, using WordPress. After more discussion, a motion was made, seconded and voted in the affirmative to hire Kerri Griffith for the website management part-time position. After 90 days the Selectmen will re-evaluate the position and hourly rate.
2. Superintendent Jim McCormick, SAU No. 89, met with the Board to discuss an ongoing financial issue. Chairman McGinnity began the discussion by expressing the Board's appreciation for the Superintendent and School Board looking at the budget however, the Selectmen still will not accept the check for \$50,000 from the Mason School District. This is part of the \$130,000 that the Town overpaid to the school district in 2009. Chairman felt there is another way to reduce the debt and explained that Shelley our municipal contact at the DRA had also advised against accepting the check and especially not using it as revenue. Superintendent McCormick disputed that statement as he had spoken to both Shelley at the DRA and the auditors, who stated that the town could accept the money. Mr. McCormick also felt that the town, school district and former Superintendent shared in the blame for the overpayment to the school. The Selectmen disagreed with his statement. Chairman McGinnity stressed that the town and school are separate financial entities. The school district should reduce liability from the next payment rather than the district issuing a check to the town. The Chairman would like a letter from the DRA and the auditors to state how the overpayment should be handled. He stated that while the Board appreciates the school district's urgency to rectify this financial issue, the Selectmen also do not want to accept any monies inappropriately until they understand the proper procedure to accept and account for the money. Chairman McGinnity assured the Superintendent that

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the town will contact the auditors and the DRA for direction on this issue and will inform him of their advice.

On another matter: Superintendent McCormick informed the Selectmen that the district took action against the contractors for the school roof. The roof will be done this week and soon the Building Committee will be disbanded.

Mr. McCormick praised the grades at the Mason School for their high ratings in the state.

3. Joseph Iodice, Hurricane Hill Road, met with the Board in relation to back taxes owed on his properties. He stated that he plans on paying \$5,000 towards the balance owed, next week. He is aware of what is owed and is trying to pay down his debts. Chairman McGinnity explained that Mr. Iodice has a year before his properties are in danger of tax deeding. The Board advised him that he does not need a payment plan at this time but that he should check back with the Board in six months to give an update on the status of his tax payments.
4. Hugh Lam did not show for his appointment.

Selectmen reviewed the following:

Old Business:

1. Re: Minutes – Selectmen Meeting minutes and the Staff Meeting minutes from October 23, 2012 were approved as written.
2. Re: Tax Collector's letter to Victor Tweedy concerning potential deeding & waiver
3. Re: Copy of \$12,000 check from Hugh Lam that was sent to the Tax Collector for payment of the 2009, 2010 and 2011 property taxes. The check has caught up all the back taxes and interest owed by Mr. Lam. At the last meeting the Selectmen had voted to deed Mr. Lam's property on Jeds Lane. Since this payment has occurred, the Board is reconsidering their action. A motion was made, seconded and voted in the affirmative to postpone tax deeding Mr. Lam's property until the next Selectmen's meeting. The Board will determine at that time what action, if any will be taken on the Lam property.
4. Re: Lightning damage to Police Station and Mann House – Insurance Settlement checks received totaling over \$28,000.

New Business:

1. 2012 Tax Rate and Warrant: \$24.75 Total warrant: \$3,930,688.00
2. RFPs for IT: Kilpatrick IT Solutions LLC., Microtime and Skytrax. Selectmen reviewed all bids and will invite Steve Wolsky from Microtime to the next meeting for an interview.
3. Building Permits: #12-24 Arsenault, lot K-29 garage, #12-25 & #12-26 Canfield, Lot A-18 deck and roof over deck, #12-28 Sage, lot H-75 shed, #12-29 Roberts, lot H-27-1 wood shed, #12-30 Robinson, lot K-3 Generator & solar panels
4. Temporary Completion Certificate: Maillet, lot H-50-2, 129 Campbell Mill Road
5. Invoice from Mason School for the use of the multi-function room at the school for the custodian's time. The Board is concerned for this charge as the school uses town properties without any charges from the town and the multi-function room was built for community use. Selectmen will challenge this invoice at the school board's next meeting.

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6. Insurance claim for town truck accident involving another vehicle. Documentation will be placed in the personnel file. There were questions on whether drug testing would have been necessary.
7. From DRA: 2012 Equalization process papers to be completed by December 17, 2012
8. Letter from Michael Johnson, 192 Gilman Hill Road concerning his request for an abatement. A letter will be sent to Mr. Johnson to state that the Board of Selectmen is taking no further action on his abatement application.
9. Email from Mike, AT&T Wireless concerning changes to wireless communication facility in the Mason Congregational Church steeple. A.A. will check in BOA's file for information on any Special Exception or Variance that was granted. Also, A.A. will request a copy of AT&T's conditional use permit.
10. From D.E.S.: Complete Forestry Notification for Wetlands Minimum impact– Tucker, lots H-4, H-4-1 & H-6
11. From Road Agent Greenwood: notification of training session for D.E.S. Operator Training for UST facility to be attended by Road Agent and Operator Kenneth Patria.
12. From Fire Chief David Baker: Copy of Preliminary Damage Assessment as submitted to NH Emergency Management for Hurricane Sandy damage.
13. Email from Jerry Bird, Hurricane Hill Road concerning possible junkyards on Hurricane Hill Road – Memo will be sent to thank Mr. Bird for notifying the Selectmen of this issue.
14. Police logs
15. Other:
 - Other correspondence
 - From NHES: copy of Mason profile for 2012

Selectmen signed the following:

- Intent to Cut: Tucker, lots H-4, H-4-1 & H-6
- Current Use Penalty Warrant: Murto, lot J-76 for \$7,900.00 and Eisenhaure, lot F-18-1 \$6,500.00

A motion was made, seconded and voted in the affirmative to go into executive session at 9:20 PM for a possible welfare issue. Issue involved former welfare recipients who had been calling the town office requesting help for fuel and some other repairs to the house that the landlord had not done as promised. After some discussion, it was voted to send the couple information on the fuel helpline and legal aid and other pertinent information on state welfare agencies. Session ended at 9:30 pm.

Meeting adjourned at 9:35 PM.
Respectfully submitted,
Barbara L. Milkovits
Administrative Assistant