

April 23, 2013
Selectmen's Meeting/Approved Minutes

Present: Selectmen: R.P. McGinnity Chairman, C. Moser, B. O'Grady & A.A. Milkovits
Also present: Deputy Treasurer Garth Fletcher & 1 resident

Agenda:

Meeting opened at 7:30 PM. The check manifest was reviewed and approved.

Appointments:

1. School Business Managers Michael O'Neill and Brenda Wiley met with the Board to discuss leveling the school payment schedule. Mr. O'Neill explained that expenditures are not linear and the school receives revenues at different times. The 2013-2014 payment schedule was presented with varying monthly payments, from \$66,000 to \$630,000 and no payment scheduled for November 2013! Mr. O'Neill explained that level funding with even payments would leave the school short on their financial obligations. While he understands the town would benefit from a more even payment plan, he's not comfortable holding the town's payments when the school is not in need of the funds. The spikes in the payment schedule for March and October reflect the tuition due date and the spike in July is usually for the summer vacation payments. Chairman McGinnity explained that the town tries to apply for its TAN as soon as possible after the first of the year but it is one of the busiest times for the town. the town funds are lower in February and March as most of the tax money has been used to pay off the TAN and the school payments. After more discussion, it was agreed between the Selectmen and the school business managers to make the following change to the monthly school payment schedule: \$300,000 due for the month of November, 2013 which would reduce the March 2014 payment to \$326,000. This will help alleviate the "crunch" in the beginning of the year. Also, the Selectmen will begin the application for the 2014 TAN by the first week in February so there will be no more delays in the school payments.
2. Walter Alford, 1479 Starch Mill Road, presented photos showing stakes along the road and some puddles. Mr. Alford had placed the stakes as he stated that his property line runs to road. He also stated that there was a hole filled in by 3 dump truck loads that he feels was filling in wetlands. He stated that the law doesn't allow any work done in a wetlands area without a permit. He had earlier requested a copy of wetlands permit filing by the town for that area. Selectmen had responded with a copy of the listing from the state that showed the town had done numerous filings of Roadway Notifications for culvert replacements. Mr. Alford is insisting the work that the Highway Department has done in that area has pushed the water back to his driveway and caused it to erode and washout. He will be talking to the former owner of the property to see what the area was like when he lived there. He also asked the Selectmen to inspect the area because he feels the area is soft. Chairman McGinnity stated that the town's goal is to maintain the roads for safe travel without damaging any personal property.
3. Mark & Mary McDonald, 9 Old Ashby Road, are planning to do some improvements to their property's border. For the upper part of their property they will put up a fence on border of property on Merriam Hill Road, Route 123. It will

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- be a three rail fence, natural, or stained black later. Also it will have an attached animal fence. The intention of the fence is to keep their dog confined. Selectmen will determine whether a hearing is necessary since the McDonald's property is in the Historic Preservation District. Selectmen advised them to place stakes around the area, especially the front border on the road and also to check with the State Highway Department to delineate the easement line, the highway right of way. The McDonalds also want to put up a shed in the back. The shed will be under 200 square feet so will not require a building permit. McDonalds will use the same shakes as the side of their house and transom windows to blend with the other structures. It will work with attaching the fence. Selectmen explained that the shed still needs to meet the setbacks. Although the shed is within historic requirements, the McDonalds may need to apply for a variance from the setbacks. Chairman McGinnity advised them to establish the right of way first for the fence and then seek a variance if needed for the shed. Selectmen will review the requirements for a Historic District hearing. Mrs. McDonald stated that she will request the Board to reconsider the requirement for an HD hearing.
4. Brenda Wiley, Briggs Road, asked about parking restrictions along the town common area, Mann House side. Mrs. Wiley stated that she had parked on the side of Darling Hill Road (Mann House) due to the HD sweeping of the parking lot and was told to move her vehicle as someone had complained from the town office. She wanted to know if that side of the road was a No Parking area. Selectmen will ask Police Chief Hutchins to clarify if that is a no-parking area.

Selectmen reviewed the following:

Old Business:

1. Re: Minutes – Selectmen Meeting minutes from April 9, 2013 were accepted as written.
2. Re: Quarry Meeting - report by Selectman Moser on the meeting with LGC-PLIT risk management consultant Ron O'Keefe at the quarry. Selectmen Moser and O'Grady and Con Com Chairman Larochelle and member Liz Fletcher along with Mr. O'Keefe walked the quarry property on Monday. Also present for the walk on was abutter Chuck Anderson, who had expressed concerns for the town's acceptance of the quarry. Mr. O'Keefe had some practical recommendations and suggestions that would make the area safer for the public's use of the property such as signage, clearing areas for picnic tables and having a scuba diver check the pond site for any underwater hazards. Mr. O'Keefe will also check on recommendations that the LGC has given to other towns with quarries. It seems that the LGC recommendations should fit with the proposed easements. Selectman O'Grady also spoke with Steve Dunn who is a commercial diver and has been diving at the quarry over 20 times. Mr. Dunn has seen some obstacles, such as fallen trees in the pond area that could be cut up and removed so as not to cause a hazard. The Conservation Commission will wait for Mr. O'Keefe's full report to pass on to the SPNHF and the Schwenks for their comments.
3. Re: Trestle work at Jackson Road - Selectman Moser developed a Volunteer Waiver template for all volunteers to sign in order to work on the trestle. These forms will be given to the Conservation Commission to distribute.

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4. Re: 2013 TAN - From Devine Millimet- copies of paperwork sent to NH DRA and People's United Bank with approving opinion.
5. Re: Microtime update Steve Wolsky, owner, sent a complete report of all IT work that has been done to date on the town's computers. Chairman McGinnity will call Mr. Wolsky and request a hard date for the final installation of the new server.
6. Re: Value established for Boad statue for the insurance- \$25,000. LGC-PLIT still requires an appraisal on the statue.

New Business:

1. Con Com minutes and letter from Chairman Larochelle concerning Mr. Alford's complaint regarding the Highway Department's alleged filling of wetlands near his property that is causing a problem with his driveway. Con Com would like to have the town engineer inspect this area and propose a resolution. No decision was made on this matter.
2. Current use applications: Maillet, lot H-50-2, 21 acres in current use and 5.57 not in current use and LeClair, lots J-49, J-50 & J-51, 12.95 in current use and 2.25 not in current use. Selectmen approved these applications. Building Inspector will check on not in current use areas to be sure they are delineated on the properties.
3. From DRA: 2012 EQ Ratio- 111.5% and median ratio of 115.3% to be used for abatement appeals: The DRA used some foreclosure and short sales which are not qualified sales. Selectmen wish to appeal this ratio and have some of the unqualified sales excluded. A.A. Milkovits will call Linda Kennedy, head of DRA Equalization Bureau to find out the appeal process.
4. FEMA application for disaster relief from February 8th storm, Nemo, totaling \$19,409.91. This will be reviewed by FEMA consultant before the final application.
5. Building Permit: #13-07 Ox-Bow Construction, lot D-34-3, new house (new owner, previous permit #09-22)
6. Applications for Webmaster - after reviewing all applications, Selectmen have chosen Alanna Casey, Hurricane Hill Road. Mrs. Casey will be invited to the next meeting to discuss her duties and responsibilities.
7. From Primex: Notification of 2013 Premium Holiday (Phase II). Town will receive \$17,022.21 to be issued July 1, 2013.
8. Police logs
9. Email from Police Chief Barry Hutchins concerning his application for part-time police work at Hollis Police Department.
10. Other:
 - Based on Fire Chief David Baker's recommendation, a motion was made, seconded and voted in the affirmative not to sign the Intermunicipal Agreement between the Town of Hollis and the Town of Mason for the Provision of Certain Dispatching Services at this time.
 - From Town of Hudson- abutter notification concerning Verizon Wireless installing 12 panel antenna.
 - Notice from Hillsborough County for public hearing on the County budget on May1, 2013 at 3 PM at the Hillsborough County complex.

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- Notice of foreclosure sale - Adams property, 246 Briggs Road
- Notice of Trustees' Seminar
- Notice of Conservation Training
- Other correspondence

A motion was made, seconded and voted in the affirmative to enter into a Non-Public Session for personnel issues at 9:07 PM. Present were Selectmen: Ch. McGinnity, Moser and O'Grady and A.A. Milkovits. Selectmen discussed the issue. No decision was made at this time. A motion was made, seconded and voted in the affirmative to seal the minutes for 20 years. Session ended at 9:29 PM.

Selectmen signed the following:

- Yield warrant for \$1,405.52: Fifield Trust, lot D-10
- Intent to Cut: Fifield Trust, lot D-10, Tucker, lots H-4, 4-1 & 6, Sheldon, lot K-14

Meeting adjourned at 9:32 PM.

Respectfully submitted,
Barbara L. Milkovits
Administrative Assistant