



## Mason Planning Board

**March 28, 2018**

Approved

### **Attending**

Scott MacGarvey (Chair), Dotsie Millbrandt (Vice Chair), Kerri Baldi (alt), Dane Rota (alt), Charlie Moser (substitute Ex-O), Louise Lavoie (Ex-O), Cassie Mullen (NRPC), Jen Czysz (NRPC)

### **Absent**

Pam Lassen (on leave), Lee Siegmann

### **Call to order**

7:37 PM

### **Next Meeting**

April 25, 2018

Chairman tonight: Scott MacGarvey

Voting members tonight: Kerri, Louise, Dotsie, Scott

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## **Regular/Old Business**

### **Minutes**

The board voted to approve the minutes of February 28, 2018, as amended to include the ZBA NOD Conditions checklist.

### **Correspondence**

No correspondence.

### **Files**

Kerri has been working on the files. There is now a checklist associated with each file.

Checks to be received from applicants: What checks are needed when. At least 3 recent applicants would like to get an estimate of what the cost may be ahead of time.

We've updated our regs recently, but we don't have copies of the updates ourselves, nor are they on the website.

March is when we need to choose a chair and vice-chair for the next year. Dotsie made a motion to recommend to the Selectmen that Kerri be appointed as a regular member of the PB. Scott seconds. All voted in favor.

Looking for a new alternate.

Kerri nominated Scott to continue as chair. Dotsie seconded. All voted in favor.

Scott nominated Dotsie to continue as vice-chair. Kerri seconded. All voted in favor.

The Registry of Deeds recently rejected a Voluntary Lot Merger that the board had approved. They want no hand-written information on it. However, we keep it as a PDF, which isn't modifiable. Cassie will make an interactive PDF for the Voluntary Lot Merger form, so that applicants can add their addresses. It will generate a printed file, no hand-writing needed.

Of the upcoming work items, the board would like to prioritize work on Escrow Accounts.

Future, get back to working on the Wind Tower ordinance.

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## **New/Continuing Hearings**

None.

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## **Other Business**

None.

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## **Adjourn**

Kerri made a motion to adjourn. Dane seconded. Motion carried unanimously. Meeting adjourned at 9:29 PM.