

November 26, 2013

Approved Selectmen's Meeting Minutes

Present: Selectmen: C. Moser, B. O'Grady, Garth Fletcher and Pat LeTourneau & Martha Ward

Agenda:

Meeting opened at 7:31PM.

Selectmen Minutes of November 12, 2013 reviewed, motioned and seconded.

The check manifest was reviewed and approved. Checks were signed by Pat Letourneau

Appointments:

7:45 Pat LeTourneau

Pat wanted to inform the Selectmen that she had visited TD Bank to view the accounts that are active for the Town of Mason. TD Bank could not let her review them as she is not a signatory on many of the accounts. Both Pat LeTourneau and Garth Fletcher requested that the Selectmen write a letter authorizing Pat to review accounts and then see who are the signatories and if any changes need to be made to those accounts..

Charlie Moser agreed he would draft a letter or call TD to find out what the Town of Mason needs to do to allow Pat Letourneau access.

Pat Letourneau also said she will be making twice weekly deposits while the Tax Revenues are coming in.

Old Business

Review of Marla Berry's letter of complaint concerning the shed on Old Ashby Road being erected by Mary McDonald. Marla Berry had also called on 11/26 to ask the progress of the Selectmen's review into this issue. Bernie O'Grady thought that Mary McDonald is in the Historic district and also the set back is not in compliance.

Selectmen decided to draft a letter to Mary McDonald saying she needs to contact the Board of Adjustment for review and also review of the Historic District regulations.

Fred Greenwood, Highway is concerned about snow plowing that part of Ashby Road because of the structure being close to road.

West Bank vs Marty Ruggerio – Charlie Moser spoke with Attorney Drescher for appearance in the case.

Alan Foster was called and told he could go ahead with the posting of his Neighborhood watch signs and the Fred Greenwood Highway would erect them for him. –

New Business –Reviewed by Selectmen

K-52-- Reviewed offer from the LeClairs for parcel of land. Bernie O'Grady and Charlie Moser think the offer is below value and Charlie moved to decline offer and Bernie O'Grady seconded it. A letter will be sent to the LeClairs thanking them for their offer.

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Letter from auditors Plodzik & Sanderson requesting Selectmen's signature acknowledging receipt of Annual Financial Draft Report for year ending 12/31/2012.

Letter signed

Letter from Heather Barret- Plodzik & Sanderson requesting audit for 2013 to be held on Feb 12, 2014. Selectmen directed inquiry to be made of the auditors as what is required by the Town for the audit and then we can discuss the date.

Pat LeTourneau reviewed annual request for information to renew credit line at **Federated. This is a routine annual request for update information from Federated.**

Pat LeTourneau also requested update information on **People's Bank credit card** application. Pat was informed that the Selectmen's Office is waiting on the final approved 2012 audit in order to forward that to Peoples and then process the application.

Building Permits -Bernie O'Grady suggested the Selectmen review the permit with Eric Anderson and consider garnering more information on the permit.

Septic Systems – plan for Jon Star L37-2 reviewed.

Health Trust transmittal renewal letter reviewed. Charlie Moser and Bernie O'Grady decided to wait for Chairman Pete McGinnity to review as he has been involved in the insurance renewal process.

Christine Brigham Appt signed

Delegation of Accounting Functions –signed by Pat LeTourneau for Martha Ward and Suzanne Kelley as temporaries for Barbara Miklovits.

Large Wind Ordinance—Charlie Moser thought the ordinance needs to be reviewed as to the whom is the governing authority for permits and also enabling legislature concerning wind projects

Public Session adjourned 8:35PM

Executive Session entered into 8:39PM

Respectfully submitted
Martha L. Ward.