

**Selectmen's Staff Meeting**  
**March 25, 2014**  
**Approved Minutes**

Present: Chair Charlie Moser, Selectmen Bernie O'Grady, Newly Elected Select Person Louise Lavoie, Librarian Sue Wolpert, Fire Chief Dave Baker, Road Agent Fred Greenwood, Police Chief Barry Hutchins; numerous citizens, including Nancy Richards, Garth Fletcher, Wally Brown, Harry Spear, Michael and Bettie Goen

6:33 PM meeting called to order by Chairman Moser

**Sue Wolpert, Librarian**

Budget: on track;

- certain amount spent monthly for books so spread throughout the year;

Personnel: no problems;

Equipment: status quo;

Safety: Chief Hutchins confirmed that if the Library has a fire drill or an actual event, librarians are to encourage people to gather at flag pole in front of school;

- Police Chief and Selectmen to determine lock-down plans for Mann House;

Activities: story time and adult book club progressing okay;

- Recreation Committee Easter Egg Hunt scheduled for Saturday, April 12, when Library will be open during regularly scheduled hours of 9:00 AM to 12:00 PM, thus toilet facility will be available;
- Town Hall will be needed on Wednesdays in July for annual summer reading program.

**Emergency Notification System**

- Selectmen received a safety memo from NH Department of Safety regarding ENS, Emergency Notification System, which is not like reverse 911. This was passed on to Barry, Fred and Dave for review.
- Mason needs to subscribe if the town wishes to join at no cost.
- Dave Baker, as Mason's Emergency Management Director, will follow up and possibly invite someone from Department of Safety to Mason for public session.
- State Representative Melanie Levescque, who represents Mason and Brookline, introduced the bill to the Legislature.

**Road Agent Fred Greenwood**

Personnel: part time labor slowing down, bringing it into alignment with budget;

- drug and alcohol testing ~ no one needs to be tested this quarter;
- bill came in November 2013 for testing; Interim Bookkeeper Brenda Wiley is investigating if program is up and running for the year;

Equipment: one truck in for repairs;

- all inspections done;
- ladder mounted on side of sander to make it safer;
- took plow off grader;

Projects: all roads posted; mud signs posted as needed;

- putting down gravel to smooth out dirt roads;
- patching started; Pike and Company has closed pit but will be open in for two weeks in April; for now buying in Hudson, but will be purchasing in Amherst when possible later in the season;

- April 15, Fred to attend culvert maintainer program certification course; once certified, will know rules and don't have to submit paperwork to State;
- temporary driveway permit form for logging operations was provided to selectmen to see if it conforms to standards; to be on agenda for next meeting.

### **Fire Chief Dave Baker**

Projects: Saturday training for 50 EMS and fire fighters from four towns went smoothly at donated building on Greenville Road;

Equipment: Engine 4 going to need repair on throttle that just "goes nuts"; will be fixed asap;

- 1967 forestry truck needs front end work before can be inspected;
- duct work at Fire House still needs to be finished; is tracking down the plumber.

### **Police Chief Barry Hutchins**

Personnel: new part time officer for selectmen to review before swearing-in is retired from Nashua Police Department and is highly trained;

Equipment: only police department will impacted by communication tower

- loss of power so now is at 50 watts but needs to be at 100 watts;
- repeater is weak;
- potential replacement costs: amplifier \$3000, repeater \$7000;
- If parts need replacing, can Belltronic supply options?
- additional information will be available when more experienced technician does examination.

**Town Clerk/Tax Collector Deb Morrison** excused due to illness

Adjourned at 6:58 PM

Minutes taken by Barbara DeVore, Volunteer

Voted to accept as amended; seconded; approved unanimously.

