

Approved MINUTES –Selectmen Work Session, December 16, 2014

Present: Chair Charles Moser, Selectman Bernie O’Grady, Select Person Louise Lavoie, Road Agent Gary Lizotte

Members of the public: Barbara Devore, Bob Bergeron,

Meeting called to order 7:45 pm.

The Board recognized that deferred equipment maintenance and dirt road maintenance are issues which existed prior to Gary being hired as Road Agent.

The Paved Road Restoration Study Committee charged with providing a 5 year plan wrapped up at the end of October. The Committee recommendations to be presented to the Board and Road Agent.

Highway Garage, BOS would like to understand if installation closed cell foam spray insulation can extend life of existing building or if a single steel building should be considered at existing site.

Calibration of sanders needs to be worked by Gary to ensure we are not wasting sand.

Backhoe

Quotes

Volvo no formal quote, verbal \$115K

Case \$112K, very little trade in \$6-7K

John Deere \$105K w/\$28.5K trade in, final cost \$76K after trade. Best deal

Funding Options – Warrant Article

Outright purchase – too costly to absorb in one year

Lease – annual lease rate \$16K/year @3%, what is buyout amount at end of lease

Bond – Board to investigate terms of bond and impact to tax rate. 2004 loader last payment this year, we would be trading payment for backhoe.

Trucks – Money available in budget this year to replace one truck

- 078 Red International

Only set up for sanding and salting, will not pass inspection in March.

Replace with a truck that can plow, sand and be used as a dump truck in the summer.

Located replacement truck in Manchester, \$6500 trade in and \$16,000 overtime surplus available to fund purchase. Bernie O’Grady, Gary Lizotte and Nate Archambault to look at replacement truck.

- 077 International w/bad motor

Recommend replace w/low profile truck in place of 3 trucks, 1 ton, Big Dawg and 078

Wings

Have been sitting in the yard for several years

Springs and hydraulic lines need maintenance

Budget

Highway Town Maintenance

Strike 3% raises. Replace with 1.5%, except Roy 1.5% plus \$1/hour raise promotion to foreman

6018-05 Part time reduce from \$58K to \$43K

6018-06 Overtime \$7500 ok

6018-13 Paved Road Restoration

Encumber \$48,898.78 from 2014; budget \$123K for 2015; warrant article \$50k

6018-14 Patch \$5000 OK

6018-15 Culverts \$2400 OK (= 4 30" culverts)

- Townsend Rd needs 2 culverts prior to paving (pave 21', 4.5 shoulder either side.
\$1773 remaining in 2014 budget, Gary to measure diameter and length of 2 culverts for Townsend Rd
order culvert stock now for next year

- Churchill Rd needs 2 culverts

6018-16 Calcium Chloride \$4000 OK

6018-17 Signs \$1450 OK

6018-19 Salt \$18,000 OK

6018-24 Hired Equipment \$8000 keep as placeholder, buffer for crisis

6018-27 Tree Work \$500 placeholder

6018-28 Guard Rails \$400

6018-29 Hired Sweeper \$3000 (will need prior to chip sealing)

6018-32 Aggregate reduce from \$6000 to \$1000

Highway Department Expenses

6019-01 Building Maintenance \$4000 ok

(Bernie to call Builders Insulation for quote on closed cell foam spray to propose as Warrant Article)

6019-02 Electricity \$2500 ok

6019-03 Telephone \$2200 placeholder

(Jeannine to contact Fairpoint to negotiate better rate)

6019-04 Dues and Education \$700 placeholder, may go up

(Louise to research T2 prices for Grader Training x 2 employees, Erosion Control and Good Roads)

6019-05 Equipment Maintenance reduce from \$42,000 to \$40,000

6019-06 Edges for Plowing \$2500 ok

6019-07 Tires \$4000 OK

6019-08 Chains \$400 OK

6019-10 Radios \$800 ok

6019-11 welding equip \$600 ok

6019-12 safety equipment \$2000 (includes boots, starting 2015 Gary to approve)

6019-13 Tools \$500 ok

6019-14 Vehicle Fuel \$40,000 OK

6019-16 Hwy Veh & Equipment 0 ok

6019-19 Heating Fuel \$7500 ok

6019-22 Hwy Dept Expenses – Other \$500

Highway Policies

- Complaint Procedure & Policy
Charlie marked up text with recommended changes
- Evaluation Form
Louise to provide copy to Gary
- Emergency Action Plan
Share with Safety Committee at their next meeting
BOS approved as written, Gary to post as is
Gary looking at compliance for MSDS signs
- PPE Personal Protective Equipment
BOS approved as written

Motion to Adjourn made by Charlie, seconded by Bernie, unanimous. Meeting adjourned at 11:00pm.

Minutes recorded by Louise Lavoie

