

Approved Minutes –Selectmen Work Session, January 8th, 2015

Present

Board of Selectmen: Chair Charles Moser, Selectman Bernie O’Grady, Select Person Louise Lavoie

Finance Advisory Committee: Paula Babel, Bob Laroche

Departments: Sue Wolpert, Library; Jeannine Phalon ,Selectmen’s Office, and Brenda Wiley-Bookkeeper; Catherine Schwenk, Moderator; Dave Baker, Fire Dept. Chief

3 members of the public

Meeting called to order 7:35 pm.

Noted BOS sign accounts payable manifest prepared by Brenda Wiley, bookkeeper.

Chairman Moser welcomed the Finance Advisory Committee.

Sue Wolpert - Library

6026 -01– Library Wages- 1 ½ % increase

No questions or changes on proposed budget

Jeannine Phalon/Brenda Wiley – Financial Administration

6001-08- In Election area, was broken out to go into Moderator’s budget

6001-09 – Select Board wants to research what this charge is for

6002-01 – Stipend to be added for Deputy Treasurer

6002-02 – Auditor is about the same quote

6002-05 - Payroll services to remain with PayChex

6002-13 – Misc. - Take out- not needed

6002-14 – Drop to \$400 instead of \$900

6002-16 – Stays the same

6010 - To be removed (NRPC advertising) and placed into 6002-19 and raise to \$1000

6002-24 – Town Website- leave at \$3000, but need to talk to Alanna to make sure she bills for all her time. Only spent just over \$200 as of early December

6002-25 – HealthTrust Health and Wellness- money comes in directly from HealthTrust every year to spend on Wellness campaign. Will keep at \$500

Catherine Schwenk - Moderator

Catherine suggested to the board of breaking up the election expenses in the future. BOS suggested her to get back to them with an itemized list including supplies to get a clearer picture of dept. cost. She has also brought on Mary McDonald as Assistant Moderator this year. Election training will be held in August for Moderators, Town Clerk/Tax Collectors, and Supervisors of the Checklist.

Paula Babel asked about the Moderator’s salary. The Moderator gets paid per election, per town meeting, with a stipend of \$125 for each election/meeting.

6014- Chief David Baker -Fire Department

6014-03- Worker’s Comp. – stay the same

6014-04 – Officer’s expenses- stay the same with discussion on what it is for. Used for miscellaneous expenses due to any emergency Fire/EMS call

6014-06 – Insurance specifically for firefighters- Chief Baker will get back to the BOS with details

6014-07 – Training- looking at the possibility in sending a couple people for Level 1/2 training in the new year

6014-09 – Building maintenance – BOS moved this to 6007-05 Town Buildings and Maintenance – increase to \$29000

BOS asked the Chief for a sense of work needed and would like to see a plan on expenditures.

BOS will put \$1000 back in 6014-08 to finish the bathrooms that were already started in late December.

6014-14- Code books- leave at \$400

6014-15 – Chief stated the necessary work needed to be done on Engine 4. BOS will keep line at \$6000

6014-16- Fuel- adjust to \$1600

6014-23- FD Admin. Assistant – Chief discussed reasons to the Board for having a secretary which included much needed documentation and a way to delegate his office paperwork. BOS is interested the chief cross training his current officers to help maintain a fluid department. After some discussion it was decided by the Board to remove 6014-23, along with - 24, payroll tax.

6014-27- Physicals- Louise would like to see a schedule of when firefighters will go. Some discussion was made on its relevancy in our town and if we are setting high expectations. Would like the Chief to develop a policy of how this is to be implemented and enforced before making them mandatory.

6013 – Ambulance- \$35000- Contract has gone up due to higher call volumes in 2014. It is calculated using percentages of calls.

6017-03 – New category added – Communications maintenance coming from 6017-01 \$41400

6014-28 – Add Waterhole maintenance - \$1500, delete 6017-02 Waterhole maintenance

Warrant Articles

Continue Capital Reserve for FD building - \$10,000

SCBA bottles- need to replace 5

Discussion on funding for fight against the pipeline. Will need considerable amount of legal advice. The Board finds it necessary to appropriate the expenses by proposing a warrant article.

Work session set for January 20th at 7:30 PM

Budget hearing will be set for February 10th, 2015 at 8PM with the Selectmen's meeting to precede it at 7:30PM.

BOS signed the Equalization Ratio form to be mailed to DRA- Attention Equalization

BOS signed letter to Larry Pierce – VP for Corporate Communications

At 11:09 PM Louise Lavoie motioned to adjourn, Charlie Moser seconded, unanimous.