



Selectmen Meeting 8/22/2017

Approved Minutes

Present: Selectmen Louise Lavoie, Bernie O'Grady, Charles Moser; Kathy Wile, Brenda Wiley, Dave Morrison, Deb Morrison; members of the public.

Called to Order: The meeting was called to order by Louise at 7:33 PM.

Approvals:

- Noted that Check Manifest had been signed; waiting on payroll manifest from Brenda. Further noted that the payroll manifest was signed prior to the end of the public meeting session.
- Minutes of the August 8, 2017 BOS meeting were reviewed. Bernie motioned to accept the minutes as written, Charlie seconds, 3 votes to accept minutes of 8/8/17 as written. Minutes of the August 15, 2017 BOS working meeting were reviewed. Charlie motioned, second by Bernie, to accept minutes as written; 3 votes to accept minutes of 8/15/17 as written. Louise noted she has the minutes of the non-public meeting on 8/14/17, which are sealed, to deliver to the office.
- MS-535, DRA form to report actual from 2016, had been prepared and ready for signature. No vote needed to approve the information, form signed by all selectmen.
- MS – 1 Extension Request form for DRA, was also prepared for signature. DRA has not officially approved the current use values to be used statewide, so extension request form necessary to comply with Sept 1 deadline. Signed by all selectmen.

New Business:

- Microtime had notified the BOS office of the need to renew the sonic wall service, and offered 3 different plan options. This item had not been budgeted for this year; selectmen decided to go with the mid-priced plan option which seemed to offer the most value.
- Pole license agreements have been updated reflecting current dates, etc and were presented for approval before posting notice of the public hearing. Selectmen requested they be emailed for further review, and will email Todd with any questions. The hearing is still scheduled for the Sept 12, 2017 BOS meeting.

Old Business:

- Grant writing assistance proposal from Municipall update – Sheridan Brown believes that approval of funds at Town Meeting would leave enough time to complete applications which are due in May. He agreed having some preliminary work done by the Town would facilitate those applications, and offered pro bono guidance to get that done. Should funds be approved at town meeting he will draw up a contract for the grant writing service. Selectmen agreed it was a great opportunity, Kathy will pursue the possibility of Historical Society members helping in the building research needed to qualify for NH Register of Historic Places.

- Highway Dept building update – Bernie quickly indicated there was so much happening that the update should be the sole agenda for a working meeting. This meeting was set for Tuesday, Aug 29 at 7:30 PM. Louise briefly shared 2 worksheets she had developed which will be discussed in more detail at the work meeting. Bernie asked to have the link to the DES form resent to him. Louise thought that posting a site map at the HD of where things would be during the construction period would be helpful.

Informational Items/Communication:

- Town Clerk Deb Morrison shared that she had met with a representative from a different credit card service regarding processing cc payments for various fees. She said the new service is preferred as it does process VISA cards; the current service does not, and it seems to be the most frequently preferred card. She said her plan was to delay purchasing the new card reader until next fiscal year, and costs would be roughly the same as the current service. The service fee is paid by the customer, not the town. Selectmen agreed it would be an easy way to improve customer service.
- Town had received notice of an appeal being filed with BTLA regarding an abatement. No action needed by BOS at this time; assessor will file the checklist.

Public Forum:

- Dotsie Millbrandt asked about the possibility of getting a portion of the town's website dedicated to updates regarding the 250th celebration in 2018. Selectmen agreed it was a good idea and let Alanna know to go ahead with postings sent to her by Dotsie.
- Nancy Richards shared a concern/complaint that there had been no police coverage in town on Saturday afternoon at the time of a vehicle accident, requiring emergency personnel to spend a few hours waiting for State Police to respond before being able to clear the vehicle. Selectmen shared her frustration with lapses in coverage, but there was no room within the budget to provide 24/7 coverage with our own staff.
- Nancy also shared concerns over 2 of the roads in town, Briggs and Greenville Roads. Selectmen replied that that would be addressed as part of the public hearing to follow.

Public Hearing:

The public hearing on accepting the SB38 Funds from the state was opened at 8:00 PM by Chairperson Lavoie. She said that a grant of \$65,097 was the Town's share of a one-time grant of \$30 million dollars being given to municipalities statewide to supplement highway budgets. Louise went on to explain that the BOS and Road Agent Dave Morrison had reviewed the 5 year road restoration plan made in 2014, and updated what had been planned vs what had actually been done. This update was shared verbally with those in attendance, and can be found through either the BOS office or Road Agent.

Vehicle maintenance needs were discussed, in particular the grader. Barbara Devore asked how much life was left in it, and if we should be putting aside money for a replacement. Brenda reported that there is currently \$3,137 is the HD equipment reserve fund. Bernie reported a brand new grader would easily be \$300,000, but a used one with considerable operational hours left would be closer to \$100,000.

The recommendation for the special grant would include using a portion of the SB38 funds (\$17,472) to complete a revised road work plan for 2017, an additional amount to be used to

supplement vehicle maintenance budget so all vehicles are winter ready, and the rest of the grant money would be held over to supplement next year's roads budget.

Charlie motioned that the Selectmen accept the SB38 funds in the amount of \$65,097 on behalf of the Town. There was a second from Bernie; 3 votes to accept the funds and formalize a complete plan for expenditure at another time.

Public Hearing was closed at 8:33 PM.

Non-Public:

- At 8:47 PM Louise motioned to enter non-public session by reason of RSA-A:3, IIc regarding "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board". Roll call vote was unanimous to enter non-public session.
- Public session reconvened at 9:12 PM.

Adjourned:

- Louise motioned to adjourn at 9:13 PM, second from Charlie, unanimous vote to adjourn.

Next meeting will be posted for Aug 29, 2017 at 7:30 PM at Mann House for work session regarding highway grant money.

Non-public meeting to discuss deed waivers to be held with Tax Collector on Sept 5, 2017 at 7:30 PM at the Mann House.

Next regularly scheduled meeting will be Sept 12, 2017 at 7:30 PM at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant