



Selectmen Meeting October 2, 2017  
Approved minutes

Present: Selectmen Louise Lavoie, Charles Moser and Bernie O'Grady  
Bob Bergeron, Dave Morrison, Road Agent; Kevin Maxwell, Chief of Police

Called to order: 7:02 PM

Highway Department work session: Bob Bergeron, Dave Morrison, Road Agent

- Reviewed budget YTD expenses
- Reviewed remaining road projects for the year.
  - Reclaiming October 23-26
    - Russell Road
    - Starch Mill Road
    - Darling Hill
    - Discussed Briggs Road, no additional work this year, reclaim project completed with the grader and backhoe produced good result.
    - Invoice pending \$1700 wattles for Briggs and Russell Roads
  - Paving October 30
    - Starch Mill 2 areas
    - Darling Hill Rd
- Need to purchase silver tarps to cover 50' by 50' area to protect metal building materials over the winter. Louise to check on best place to purchase and advise Bob.
- Reviewed status of equipment repairs
  - Truck inspection stickers in process
  - Need to create a detailed expense tracker for each truck, backhoe and grader to track total repair expenses per vehicle. (Parts and Labor)
  - Discussed outstanding repairs to 3 trucks, need firm quotes to determine which budget lines to draw from to pay for repairs.
  - Received invoice for repairs to backhoe and grader \$2400 total
- Other
  - Gas line has been reconnected
  - DES wetlands permit has been filed, decision due by October 11
  - Mower motor replacement estimated at \$871
  - Office Computer is several generations old, need to budget replacement in FY18

Police Department work session: Kevin Maxwell, Chief of Police

- Reviewed budget YTD expenses
  - Discussed plan for wiring and security cameras
- Reviewed FT and PT roster for coverage hours
- Chief to work with Accounting to get fully loaded cost estimates to staff 2<sup>nd</sup> Patrolman fulltime position
- PD and BOS office working with Hollis dispatch to ensure latest list of house numbers available.
  - PD recommends BOS initiate campaign for homeowners to display house numbers visible at night to assist first responders and emergency responders.
- Time to renew 3 year contract with Hollis Dispatch; services for Police, Fire and Highway.

Louise motioned to adjourn at 9:06 PM, seconded by Bernie, motion passed unanimous.

Minutes recorded by Louise Lavoie.