



Selectmen Meeting 11/28/2017

Approved Minutes

Present: Selectmen Louise Lavoie, Bernie O’Grady, Charles Moser; Kathy Wile, Brenda Wiley, Dave Morrison; members of the public

Called to Order: The meeting was called to order by Louise at 7:31 PM.

Approvals:

- Noted that Accounts Payable Manifest was signed excluding one check that the amount was questioned on. This check was re-written and separate manifest was signed. Payroll Manifests was signed.
- Minutes of the November 14, 2017 BOS meeting were reviewed. Charlie motioned, Bernie seconds, to approve the minutes of 11/14/17 as written. Unanimously approved. Minutes of 11/21/17 were reviewed, and corrections offered – estimated totals do not seem correct, and will be reviewed during the current meeting in light of receipt of final invoices. SB2 should be replaced with SB38 in 4th paragraph of new business. In Paragraph 5 “waddles” should be replaced with “wattles”, and the final paragraph “PT” should be replaced with “Part Time”. Bernie motioned, second from Charlie, to accept minutes of the Nov 21, 2017 meeting as amended. Unanimous vote to accept as amended.
- LUCT bill to be signed for a parcel on Scripps Lane; Charlie recused himself, signed by Louise and Bernie.
- Timber Tax bill for parcel off of Greenville road, which the town forester had rated for the town, was approved and signed by all selectmen. There was a brief conversation about possible access points for a different landlocked parcel.
- Administrative Abatement for a parcel taken by the town by deeding was reviewed and signed by all selectmen.

New Business:

- Stephen Gray, retired state highway engineer, presented his report on the reconstruction of Greenville Rd, which BOS had contracted with him to do. Selectmen opted for a summary and recommendations report rather than going through the entire report. Mr. Gray said his report divides the road into 3 sections, and he chose the worst section (town line to the corner with Batchelder Rd) for his report in detail, with recommendations for the other two that the Town HD can handle separately. The section in the study is approximately 3100’, and he marked off 100’ sections for reference. Recommendation is to reclaim, raise surface of road bed for drainage, use a flexible cold mix with a chip seal cap. Specific drainage spots were discussed and are covered in the report. He recommended having an outside contractor do the work, and to estimate it to be a 10 day job. The report offers cost estimates for various options included in the job. Selectmen thanked Mr. Gray for his thorough and professional report.
- Final numbers for work and materials put into Russell Rd and Starch Mill Rd were reviewed with Dave Morrison, and estimates reported in 11/21 minutes corrected on the budget worksheet.

- Dotsie Millbrandt and Barbara DeVore, representing the 250th Committee, came to get signatures accepting the grant received for the celebration. After locating the paperwork, Dotsie discovered there were inconsistencies in the budget, and will bring revised budget form to the BOS office. Charlie motioned, Bernie seconds, to authorize Louise to sign when it is ready. Three votes to authorize the chair to sign.
- Schedule for Budget Meetings with Dept heads will be as follows – all meetings are Tuesdays unless otherwise noted:

Dec 5 – 7:00 PM, Library, PD

Dec 12 – 7:30, FD

Dec 13 – Weds, 1:00 – BLGS, Cemeteries, Rec, Patriotic purposes

Dec 19, 7:00, HD, TC/TX

Dec 28 – Thursday 7:00– ZBA, PB, CC

Jan 2 – Elections, BI, BO

Old Business:

- Mason Elementary School Principal Kristen Kivela got an estimate of \$395 to tie the school server into their generator. Selectmen approved the amount, asked that the work be scheduled as soon as possible.
- Reminder from the Census Bureau about participation in the LUCA work preparing for the 2020 census. Selectmen agreed the Town will not participate, Louise signed to decline.
- CC complaint of failed septic system – Bob Bergeron, asst building inspector, was at the meeting. Discussion of former system of building inspector serving as deputy health inspector for town in sewage and other building related issues, Bob agreed to be appointed and in the meantime will visit the parcel in question. Appointment papers will be drawn up for both Bob and Jacob Olson, the building inspector
- Russell Rd driveway complaint – road agent reported that Allstates will replace the load of gravel used by town in the repair. In related business, the Fairpoint notice has been sent to the paving company as well.

Informational Items/Communication:

- Primex renewal rates for town insurance policy will increase .3%

Public Forum:

- Dotsie Millbrandt reported PB training opportunities lacking; discussed contacting NHMA to come to Town, invite neighboring towns to send their boards and share cost.
- Dotsie also said PB email still being sent to Mark McDonald – will check with webmaster to be sure that forwarding is terminated.
- Treasurer Pat Letourneau asked help of BOS in enforcing the policy that dept heads indicate approval of requests for payment/reimbursement.

- Barbara Devore reported that the parking area almost done at the end of Scripps Lane. Contractor had reported that whoever had upgraded that section of the road had dumped a large amount of brush at the end, which had to be moved adding cost to the project.
- Bob Bergeron reported that electrical work should be completed this week tying the new electric panel in to the pole barn, and that he and Dean Lambert have plans to seal up the holes under the eaves of the new roof over the HD office building.

Non-Public:

Adjourned:

- Louise motioned to adjourn, second by Bernie. Three votes to adjourn the meeting at 9:11 PM.

Next regularly scheduled meeting will be December 12, 2017 at 7:30 PM at the Mann House. Extra meetings for the budget process will be posted as needed.

Respectfully Submitted,
Kathy Wile
Administrative Assistant