



Selectmen Meeting 12/5/2017

Approved Budget Meeting Minutes

**Present:** Selectmen Louise Lavoie, Bernie O’Grady, Charles Moser; Kathy Wile, Brenda Wiley, Lynn McCann, Sue Wolpert, Kevin Maxwell. Joined by Dotsie Millbrandt.

**Called to Order:** The meeting was called to order by Louise at 7:09 PM.

**Approvals:**

- Small Accounts Payable Manifest was signed.
- Timber Tax Warrant was signed.
- Alternate W-9 form for NH Council on the Arts was signed by Louise for the 250<sup>th</sup> grant

**New Business:**

Lynn McCann, **Library** Trustee and Sue Wolpert discussed their budget. New staffing pattern, resulting from Head Librarian Sue Wolpert’s retirement, was discussed. Wages will remain at 2017 total but be distributed differently – no full time employees means a savings of retirement to the library, and of health insurance cost to the town. The retirement savings will be rolled back into programming and book purchase. Brenda will confirm numbers for items **6016-03 through 07**, and line 14 as well. There was discussion of using library (and other department) budgets to include events specific to the 250<sup>th</sup> celebration and an increase in budget for that event – language of the expendable trust fund will be examined.

Library also passed along a request from the school nurse for the town wifi password be installed on a device needed by a student. Kathy will call the school and arrange that.

Chief Kevin Maxwell brought the **Police Department** budget. Hiring process for the 2<sup>nd</sup> patrolman position discussion raised questions of cost and security in enabling online fillable forms such as applications. Webmaster will be contacted with those questions.

Budget lines discussed included **6012-13 Uniforms**, and keeping funding level to include replacement of safety vests as required. **6012-22 2nd patrolman salary**, was discussed and agreed to a range depending on experience and certification, which would reduce the part time wage line by approximately 50%. Related cost increases to the new position would include more cruiser fuel and maintenance, health benefits, retirement. Benefit is more coverage for the Town. Kevin and BOS will have call logs, cost of coverage of numbers of shifts/week numbers available for Town Meeting.

**Line 6012-33** Small increase in IT services

**Non-Public:** Louise motioned, second from Bernie, to enter non-public session with Library representatives by reason of RSA 91-A:3, II(a) “ The dismissal, promotion, or compensation

of any public employee ...” Roll call vote taken, unanimous vote to enter non-public session at 7:14 PM.

Return to public session at 7:36 PM, no motion to seal minutes.

**Adjourned:**

- Louise motioned to adjourn, second by Bernie. Three votes to adjourn the meeting at 9:11 PM.

Next regularly scheduled meeting will be December 12, 2017 at 7:30 PM at the Mann House.

Extra meetings for the budget process will be posted as needed.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant