



Selectmen Meeting 12/12/2017

Approved Minutes

Present: Selectmen Louise Lavoie, Bernie O'Grady, Charles Moser; Kathy Wile, Brenda Wiley, Pat Letourneau.

Called to Order: The meeting was called to order by Louise at 7:31 PM.

Approvals:

- Noted that Accounts Payable Manifest and Payroll Manifests were signed.
- Minutes of the November 28, 2017 BOS meeting were reviewed. Bernie motioned, Charlie seconds, to approve the minutes of 11/28/17 as written. Unanimously approved. Minutes of 11/14/17, previously approved, were reviewed, and amended to delete time away for a selectman. Louise motioned, Bernie seconds, to approve minutes of 11/14/17 as amended. Unanimous vote to approve as amended. Minutes of 12/5/17 budget meeting were reviewed. Charlie motioned, second from Bernie, to approve as written. Unanimous vote to approve as written.
- An amended Timber Tax bill for parcel off of Greenville road, was approved and signed by all selectmen. There was a brief conversation about clerical error resulting in the original bill being incorrect.
- Administrative Abatement for the difference in tax bills was signed by all three selectmen.
- The Safety Manual for Town of Mason Employees, having been reviewed and updated by the Town Joint Loss Committee and the Safety officer from Primex, was signed by selectmen. The review/update process is required by DOS every 2 years.
- Appointment papers as Deputy Health Inspectors for Bob Bergeron and Jacob Olson, building inspectors, were signed by selectmen.

New Business:

- Fire Chief Fred Greenwood went over his proposed budget for the Fire Department, which had just a few changes. One change is to add a line item for air bottle replacement, in the amount of \$2,600 to replace the warrant article that has been done for the past few years. Line number **6014-05**, Hep B Vaccines, and line number **6014-27**, Physicals, are both proposed for 2018 at about 50% of the 2017 numbers. Chief Greenwood said it is difficult to require current members to go back for these, and so new policy going forward is that these will be required before probation status is removed for new members. Line number **6014-12**, telephone, is doubled for 2018, reflecting the cost of the dedicated fax line installed in Feb 2017. Line number **6014-07**, Training, is doubled for 2018, reflecting certification for a few new members. EMS training line will remain the same. Total proposed budget for 2018 is \$71,300 which includes the new line item. This is an overall total increase \$800 over last year.
Discussion on warrant articles was next. First article would ask for a re-wording of the original article which established the FD building fund, to allow acceptance of the green building, formerly part of highway department, and the cost of renovations for that to come from the building fund. No new construction will be needed.

Second warrant article to ask for the Part 2 of the communication upgrade approved as part one as article 9 of the 2016 warrant. Same number of \$39,000 will be requested.

There was discussion on eventual need to replace 2 fire engines, which resulted in proposing that a third warrant article to establish a capital reserve fund for a new fire engine will be included, asking also to add \$25,000 to the fund.

- Brenda Wiley had a question about checks received for the Forestry Committee resulting from the cut at the Sand Pit. Three checks had been written, she had questions why. These were answered, being road bond, percentage of anticipated cut as deposit, and forester fee. Discussion about 2 accounts for that committee, Bernie believes there should be only one. Brenda will call both the logger and DRA to sort through check schedule and accounts for Forestry Committee.
- Quotes received from Puritan Capital for preparation of the Town Report. Other options were discussed, and the decision to go with the same company doing the same work for the report was made. Kathy was asked to discuss with the school what software they use that allows better preparation and requires less formatting time from the printer. Dedication for this year's report was discussed. Bernie will be working to coordinate that.

Old Business:

- Conservation Commission complaint of a failed sewage system on Jackson Rd has been inspected by Bob Bergeron, who said at the time of his walk on the road he found no water flow or smell of sewerage. The information will be kept on file should there be any more complaints regarding the area.
- BOS office has received 3 quotes for testing of air quality in the Mann House. A vendor was chosen and will be contacted to send a contract and set a date.

Informational Items/Communication:

Public Forum:

Non-Public:

Adjourned:

- There being no further business, Bernie motioned to adjourn, second by Charlie. Three votes to adjourn the meeting at 8:47 PM.

Next regularly scheduled meeting will be December 28, 2017 at 7:30 PM at the Mann House.

Change of day will be posted and published on the town website.

Extra meeting for the budget process on Tuesday December 19, 2017 will be posted.

Respectfully Submitted,
Kathy Wile
Administrative Assistant