



Selectmen Meeting 3/12/2018

Approved Minutes

Present: Selectmen Louise Lavoie, Bernie O’Grady, Charles Moser; Kathy Wile, Brenda Wiley; joined by Treasurer Pat Letourneau, Chief Kevin Maxwell, Officers Dube and Hooper, and members of the public.

Called to Order: The meeting was called to order by Louise at 7:30 PM.

Approvals:

- Noted that accounts payable and payroll manifests were signed.
- Minutes of 2/27/18 were ready for approval. Charlie motioned, second from Bernie, to approve the minutes as written. Three votes to accept as written.
- An intent to cut timber has been filed which will be for the 2018 timber year, and was signed by all selectmen.
- Appointment papers were signed for 2 ballot clerks, Deputy Clerk/Tax Collector, Deputy Treasurer, and 3 members of the ZBA.

New Business:

- Chief Maxwell was present to introduce the newest hire for the Mason PD, Officer Joshua Hooper. Officer Hooper has been a full time officer in Vermont for the last seven years, and as a native of Brookline is happy to be moving back to this area. Training for both Vermont and NH are very similar, and he completed his pistol certification with Office Dube earlier in the day. Selectmen welcomed him, signed his appointment papers and he was sworn in by Selectman O’Grady.
- Town meeting preparation was next on the agenda – Selectmen reviewed the warrant articles, and decided which of them would read each article at the Meeting. The “assignments” will be shared with Moderator Catherine Schwenk.
- Road Agent Dave Morrison had sent up a New Hampshire DPW Mutual Aid Agreement letter of explanation and form to be completed. Cost to be a member is \$25/year, entitles towns to receive aid from other towns during emergencies, and attendance at the annual conference on emergency management. Selectmen agreed it would be a good networking opportunity for Dave, as well as offer potential help should the need arise. There was unanimous agreement to join, and to have Hollis Communication Center listed as the 2nd contact, and the BOS office as the third contact.
- There was a letter from Kristen Kivela, Supt/Principal of Mason Elementary School, offering first refusal to the Town for a snow blower the school had replaced. Charlie motioned, second from Bernie, to accept the gift and let Wally Brown decide if it were useful for the Town to keep. Three votes to accept the snow blower and let Wally decide.

Old Business:

- There were 2 formal proposals for mold remediation work at the Mann House. One proposal was more detailed as it addressed different aspects of the work individually. Both were

compared for cost and scope of work, and the decision was made to go with the lower bid made by PuroClean. Charlie motioned, Bernie second, to authorize Louise to sign the PuroClean proposal. Three votes to have Louise sign, which she did. Work will be scheduled as soon as possible.

Informational Items/Communication:

None

Public Forum:

- Dotsie Millbrandt, chair of the 250th Celebration Committee, was present to request a check for deposit for an exhibitor. There was discussion regarding the different accounts available to fund the event. Brenda reviewed the fund names as well as the check request process for future requests, including W-9 and insurance information for each vendor. Brenda was able to print a check, manifest signed by Selectmen, and the check signed by Treasurer Letourneau who was still present. Dotsie thanked them for responding so quickly to her request for the check.
- Pat Letourneau reviewed the arrangement for the town debit card, emphasizing that it was a debit and not a credit card, and that the new replacement card should be kept as a debit as well. She referenced a separate account dedicated to the card, and the importance of keeping an eye on the balance of the account. Pat also had left her keys in the BOS office, and let everyone know she was officially done being Treasurer with the election tomorrow.
- The Town Election, per Secretary of State Bill Gardner, will take place regardless of the weather tomorrow.

Non-Public:

none

Adjourned: There being no other business Louise motioned, second by Bernie, to adjourn the meeting. Three votes to adjourn at 8:23 PM.

Next regularly scheduled meeting will be Tuesday, March 27, 2018 at 7:30 at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant