



Selectmen Meeting 1/8/2019
Approved Minutes

Present: Selectmen Charles Moser, Louise Lavoie acting as chair; Kathy Wile, Brenda Wiley; members of the public.

Called to Order: The meeting was called to order by Louise at 7:39 PM.

Approvals:

- Noted that accounts payable and payroll manifests were signed. A second manifest which had been missed in the original signing was brought to the table by Treasurer Dee Mitchell, and signed by both selectmen.
- Minutes of 12/18/2018 meeting had been reviewed. Charlie motioned, second from Louise, to approve the minutes as written. Both voted to approve minutes as written.
- Authorization for Trustees of Trust Funds to pay invoices from Police Supplemental Expense Trust.
- Veteran Credit applications to be signed – previously approved, not fully signed at the time of approval.

New Business:

- Discussion of TAN for 2019 – bookkeeper Brenda Wiley requested authorization in a recorded vote to begin the process of applying for a TAN, amount to be recommended by DRA once budget/cash flow projections are final with DRA. Louise motioned, second from Charlie, to apply for a TAN for 2019, both voting to proceed with the application.
- Adjusted journal entries – as requested by auditors, list signed by selectmen.
- Request from Greater Nashua Mental Health Association for funding for 2019. Material reviewed, noted that 5 residents from Mason have received services through GNMH, and Charlie, proposed an initial funding level of \$250. Louise agreed, and the level will be reviewed for future contribution. A new line item will be created for this funding.
- Energy Commission members were present, and represented by Liz Fletcher, to discuss the Level 1 Energy Audit Report prepared by Margaret Dillon. Liz noted that Eversource had paid for the report to be done. Focus this evening was on the recommendation of the report to insulate and seal basement walls and ceilings of the building, as well as insulating walls of original building and all around weather stripping and air sealing. Liz added that Eversource will provide a rebate of 50% for weatherization work once completed, and payback period to recover investment would be 8 years given current fuel pricing. Liz said the Energy Commission would recommend a warrant article for \$20,000 for the improvements for the 2019 Warrant. Selectmen had read the report and had questions, the first of which regarded compatibility of the suggested work with getting the building listed on the historic register and eligibility for future grants based on that listing. Liz replied the recommended contractors both had experience with historic buildings. Other concerns included what the actual expenses would

be - estimated costs vs quotes for actual work, do the rebates cover all the recommendations, and do they include materials as well as labor? Liz will get those answers.

Warrant article was discussed – timing is very tight, as public budget hearing is being held in 2 weeks. More exact language and cost information are needed for crafting the language of the article, subject to DRA approval.

Louise and Charlie both commented that the report was well done, there were a lot of points of agreement with the recommendations, but they could not endorse the warrant article without the answers to their questions.

Agreed that AA Kathy Wile will follow up with the Town's contact at the Preservation Alliance regarding the potential preservation issues.

- Ed and Debra Lane came forward with a request to return the Class VI section of Reed Rd, between Churchill and Marcel Rds., back to Class V. Reasons included accessibility in bad weather for both residents and public safety vehicles due to the condition of the hill entering from Churchill Rd. Selectmen questioned whether the concern was regarding road maintenance of both Churchill and Reed Rds. as opposed to re-classifying that part of Reed Rd, deciding that at this time they could not recommend the re-classification of that road section due to cost, lack of other complaints concerning that section, history of requests for the same process to be done to other roads, etc. but could easily address the maintenance and timeliness of plowing, salting with the road agent. Everyone wondered about when and why those 3 sections of Reed Rd had been discontinued; no one had an answer.

Old Business:

- Quotes for ventilation system for the HD building were compared. Decision made to go with recommendation of Road Agent and Precision Temperature Control will be contacted to do the work
- Bob Bergeron, who has been overseeing the construction, said there were a few miscellaneous things still to be done as well, including adding plumbing to new section of building to supply an eye wash station, move the drain tank behind the building as recommended, and finish installation of plywood/insulation and electrical outlets on far side of building. Selectmen agreed those should get done as soon as they could be, and can come from the buildings maintenance line.
Further discussion moved to the Quonset Hut – was that heating system still functioning? Bob thought so. When tank is empty it should be removed, along with the furnace. Kathy will check with Rymes about doing that.
- Quotes for repairs to the grader were reviewed – there were 3, recommended by Road Agent to go with the Nortrax quote. Dave will be asked to follow up and get that going.
- Budget finalization – changes to be made include:
 - WA for paved road restoration will be for \$65,000
 - FD training line – request to increase by \$1500 by Chief Greenwood
 - EMS training line – request to increase by \$1200 by Chief Greenwood
 - Buildings maintenance – increase by \$2000, decided by BOS
 - Add line item for GNMH - \$250
 - Elections budget – increase by \$20 under moderator stipend. Supplies line keep at \$100 rather than increase to \$300
 - General salary increase of 1.5%, with some specific adjustments.

Noted that the final number for Wilton Recycling Center will be available Jan 17th.

Informational Items/Communication:

Public Forum:

Non-Public:

Adjourned: There being no further business, Louise motioned to adjourn, second from Charlie. Two votes to adjourn the meeting at 10:24 PM.

Next regularly scheduled meeting will be Tuesday January 22, 2019 at the Mann House, and will immediately follow the Public Budget Hearing which will begin at 7:30 PM. The Budget Meeting will be published and posted.

Respectfully Submitted,
Kathy Wile
Administrative Assistant