



Selectmen Meeting 2/26/2019
Approved Minutes

Present: Selectmen Charles Moser, Louise Lavoie acting chair; Kathy Wile, Brenda Wiley; members of the public.

Called to Order: The meeting was called to order by Louise at 7:39 PM.

Approvals:

- Noted that accounts payable and payroll manifests were signed.
- Minutes of 2/13/2018 meeting had been reviewed. Charlie motioned, second from Louise, to approve the minutes as written. Both voted to approve minutes as written.
- Certification of Yield for timber tax bill prepared by assessor for signature. This was a correction to a previously prepared yield tax. Signed by selectmen after a request to have the assessor not include the bill template for future warrants, as the town clerk generates those.
- Assessor had generated letters to 2 landowners regarding requested changes in current use status. Both letters signed by selectmen.
- Contract from Cleaning Express for biweekly cleaning of town office buildings. Signed by both selectmen.
- Contract for AccuKeep bookkeeping services, reviewed and signed by both selectmen.

New Business:

- Bob Dillberger came forward on behalf of Conservation Commission, asking for approval from BOS for CC to purchase Lot B-4-2, a 274 acre lot which has frontage on Abbott Hill Rd. He said this parcel abuts other conservation properties, is the headwater of Spaulding Brook which flows through Lake Potanipo into the Nissitissit River and on to the Nashua River. It has a relatively unique zone of Appalachian Oak habitat. The area is also rated as highest quality in terms of wildlife habitat, both in the state and the region, and is of interest to many conservation groups. Conservation Commission is not asking for the Town funds for the purchase; there is an interim landowner purchasing the property to hold until CC has raised enough in grants, gifts and LUCT monies to repay the interim owner. The property will then belong to the town and under conservation easement to a third party, to be determined.

Charlie disclosed that he was doing title work for the interim buyer, but he has no vested professional interest in the parcel ultimately belonging to CC. He noted there was actually some risk to the interim buyer that CC may be unable to raise sufficient funds.

Further conversation focused on what percentage of land in Mason is in conservation, both town owned and privately, and what the goal is for percentage and where is the best balance of conservation and a sustainable tax base.

Charlie made a motion to approve in principle the CC purchase of tax lot B-4-2, currently owned by Belleview Inc, using grants or other CC funds, under condition that there were no issues of title or hazardous waste discovered. Second by Louise; 2 votes to approve in principle the purchase of B-4-2.

- Tax Lot L-7 was also discussed, which has been offered to the Town as a gift by the estate of the previous owner. A 2.7 acre landlocked parcel, which abuts town property off of Townsend Rd. CC will consider accepting this parcel at their next meeting of March 13, 2019. The selectmen would accept a quit claim deed, and the recording fee would be the only cost.

Old Business:

- Tax Lot E-10, aka Wolf Rock lot, had already been discussed by BOS in December, meeting minutes did not reflect a vote to approve the purchase. Based on previous discussion and clean title established, Charlie motioned with a second by Louise ,to authorize the Conservation Commission to accept the gift of tax lot E-10 from Walter Valentine. Two votes to authorize the acceptance of the gift.
- Records Retention Committee was discussed. RSA 33-A:3 outlines mandated make up of the committee, as well as schedules for retention of various records. After discussion, it was agreed that the committee would consist of Treasurer Dee Mitchell, Town Clerk/Tax Collector Deb Morrison, and BOS Admin Asst Kathy Wile. They are charged with notifying department/committee heads of the appropriate retention policies, coordinate the collection of documents scheduled for destruction, and schedule/coordinate a shredding service to do that onsite. Charlie reiterated that requirements of the municipal record board supersede the RSA, and to be cognizant of the potential differences.

Informational Items/Communication:

Public Forum:

Non-Public:

- Louise motioned, second from Charlie, to enter non-public session pursuant to RSA 91-A:3, II (a) regarding the dismissal, promotion or compensation of any public employee. Two votes to enter non-public session at 9:11 PM.
- Return to public session at 9:43 PM, roll call vote to seal the minutes showed both selectmen in favor of sealing the minutes to avoid adversely affecting the reputation of any person other than a member of the board.

Adjourned: There being no further business, Charlie motioned to adjourn, second from Louise. Two votes to adjourn the meeting at 9:44 PM.

Next regularly scheduled meeting will be Monday March 11, 2019 at the Mann House at 7:30 PM, due to Town Elections on Tuesday March 12, 2019

Respectfully Submitted,
Kathy Wile
Administrative Assistant