

Minutes Approved Feb. 19, 2020 by the Town Hall Renovation Committee

Town Hall Renovation Committee Meeting
Mann House
Wednesday January 15, 2020

Members present: Pam McGinnity, Barbara DeVore, Connie Lacasse, Ken Rafter, James Dore, and Rob Doyle; Selectman Pete McGinnity, ex officio

Meeting called to order at 5:30 PM.

Introductions of new members: Ken Rafter and James Dore

Pete distributed Government Records and Public Meetings (RSA Chapter 91-A) for members to review.

This is our first official meeting. All members have been sworn in. Pete is an advisory member, not a voting member who can advise us and assist with items such as warrant articles and grants.

Drafted minutes will be available in the Selectman's Office within 72 hours after the meeting concludes. Minutes will be emailed to Kathy Wile, who keeps them as a record. Approved minutes will be posted on the town website. Official minutes will be sent to Kathy Wile for the official record.

Selectmen will put forward a warrant at town meeting to establish an account for Town Hall Renovation Fund. Currently there is a \$3,010 donation in the General Fund from Wolf Rockers to renovate the Town Hall. Donations may be tax deductible.

Three phase process for restoring Town Hall will likely be an eight or nine year project.

Phase I: Drainage coming off the hill is a major problem and needs to be addressed first. There is three feet of water under Town Hall at times. An engineer to address the drainage problem was contracted in late 2019 at a cost of \$7000. The Town Hall Renovation Committee (the "Committee") expects to receive the engineering study for review in April and will put the repair work out for bid. There are four or five contractors in the area who are highly recommended to work on historical buildings. Once we have quantified the work and dollar amount for Phase I, we can address grant writing, plus other fundraising efforts. Phase I work may be included as a warrant article for 2021.

The Committee does not have the authority to sign a contract, but can make recommendations to the Selectmen. We do not need to take the lowest bid.

Phase II: Roof needs to be re-strutted (roof needs to come off and be rebuilt). This will be a separate engineering study to provide a scope of required work. We will then put the job out

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to bid to repair/rebuild the roof. The work will require fundraising, with major funding sought through grants.

Phase III: Everything else: electric, kitchen, lighting, windows, insulation, ceiling, etc.
Decisions will be made regarding: Do we maintain the stage? Window style?

Pete has the names of the folks on the committee who restored the Temple Town Hall and will forward those names to us.

Jim: Have there been discussions about the uses for Town Hall? Pete: Boy Scout meetings, concerts, renting out for birthday parties, craft fairs, weddings, etc.

Barbara made a motion to elect Rob Doyle as secretary. Jim seconded. Motion carried.
Rob: made a motion to elect Jim Dore as chairman. Barbara seconded. Motion carried.

Barbara recommends members of the Committee visit the Temple Town Hall.

Fundraiser ideas: Coasters cut from 50 year old red pines that need to be cut near Town Hall.
Table at each of the elections for donations. Donations would be tax deductible. Kenny is building a model of the Town Hall with a chimney for Town Hall donations.

Connie shared cloth bags that were done in 1993 as a fundraiser and reported that she has contacted several possible suppliers including Vista Print and Oriental Express for quotes.
Connie will get cloth bag samples for the Committee to review at our next meeting.

Barbara will set up a display for the February 11 primary. Polls open up at 7:00 AM. Pam will be at the Town Hall Restoration desk at 7:00 AM. Barbara will be there at 10:00 AM. Jim can do 1:00 to 3:00. Barbara will return at 3:00. Rob can be there at 6:00 PM.

Donation checks should be payable to the Town of Mason – with a note on the check for Mason Town Hall Restoration.

Ron Dube donated copies of his book 50 Years of Mason History as a fundraiser.

Next Meeting: Wednesday, February 19th at 5:30 PM at the Mann House.

There being no further business to come before the Committee, the Chairman adjourned the meeting at 6:45 PM.